

**POLICY ON COMPLAINTS RELATED TO
STUDENT HEALTH, SAFETY, OR WELFARE**

Adopted and Effective: March 27, 2025

This is the Policy on Complaints Related to Student Health, Safety, or Welfare (the “Policy”) of Classical Preparatory, Inc. (the “School”). This policy is implemented to comply with the requirements of Rule 6A-6.0791, Florida Administrative Code, and Section 1001.42(8), Florida Statutes. This Policy is intended to supersede and replace the Policy on Unresolved Student Welfare Complaints, adopted by the School on December 11, 2023.

1. Types of Concerns Covered. This Policy provides the process for a parent of a student enrolled in the School to file a complaint and request the appointment of a Special Magistrate for disputes involving the student’s health, safety, or welfare, as described in Section 1001.42(8)(c), Florida Statutes.

This Policy applies to any complaints or disputes related to the following:

- a. Concerns over procedures for notifying a student’s parent if there is a change in the student’s services or monitoring related to the student’s mental, emotional, or physical health or well-being and the school’s ability to provide a safe and supportive learning environment for the student.
- b. Concerns related to any school policies or procedures that are perceived to discourage or prohibit parental notification of and involvement in critical decisions affecting their student’s mental, emotional, or physical health or well-being.
- c. Concerns over classroom instruction related to sexual orientation or gender identity, which is prohibited in grades K-3 and must be age-appropriate for all other grades.
- d. Concerns over student support services training developed or provided to school personnel that is believed to be out of compliance with guidelines, standards, and frameworks established by the Department of Education.
- e. Concerns over parental notification at the beginning of the school year about healthcare services offered by the School, including the ability to opt-out or withhold consent for any such services.
- f. For grades K-3 only, concerns over whether the School provided a well-being questionnaire or health screening form to the parent and sought their permission before it was administered to the student.

2. Complaint Procedures. Any parent with a concern regarding the implementation of any of the above at the School may file a written complaint with the Principal, subject to the following procedure:


- a. The written complaint can be provided in a format chosen by the parent.

- b. The Principal or Principal's designee must provide a response to the parent within seven (7) calendar days of receiving the complaint.
- c. If the dispute cannot be resolved by the Principal or Principal's designee within seven (7) calendar days, the parent may seek relief from the School's sponsoring school district by providing a written request to the Principal or Principal's designee.
- d. Upon receiving any request for relief from the school district, the Principal or Principal's designee must immediately notify the school district superintendent and provide the school district with a copy of the parent's complaint.
- e. The school district must either resolve the dispute or, if unable to resolve the dispute, provide the parent with a statement of the reasons for not resolving the dispute within thirty (30) days of the school district's receipt of the complaint.
- f. If the School District is unable to resolve the dispute, a parent may request the appointment of a Special Magistrate to review the dispute and issue a written decision utilizing the Florida Department of Education's "Parental Request for Appointment of a Special Magistrate for Charter School Students, Form No. CSSM-1" (<http://www.flrules.org/Gateway/reference.asp?No=Ref-14915>).

3. Incorporation of Policy. This policy shall be incorporated into the School's Parent & Student Handbook to fully inform parents.

Board Chair Certificate

I hereby certify that the foregoing Policy on Complaints Related to Student Health, Safety, or Welfare was adopted by a majority vote of a quorum of the Governing Board of Directors at a duly noticed meeting held on March 27, 2025.

Signed by:

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Board Chair
Alejandro Garcia
Printed Name