

CLASSICAL PREPARATORY SCHOOL

EXECUTIVE BOARD MINUTES

April 23, 2024, at 11:45 a.m.

Classical Prep Campus (Borealis building) and Google Meets call

MEMBERS PRESENT: James Blair (by phone), Alex Garcia (by phone),

MEMBERS ABSENT: Will Rodriguez

STAFF PRESENT: Stacie McIntyre, Jasmine Brightman, Nichole Pockrus, Mary Ferrante

OTHERS PRESENT: Anne Corcoran (by phone), Paul Powell (by phone),
Michael Bileca (by phone)

Call to Order

The meeting was called to order at 11:47 am

Approval of Minutes

- Motion by Alex Garcia, seconded by James Blair , to approve the February 2024 Minutes.
- The motion passed unanimously.

Public Comment

- *Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.*
- No public comment

Discussion and Decisions

Principles and Policy Items

- It was recommended to approve the personnel changes for the 2023-24 school year. There are three staff members who no longer work at Classical Prep.
- Alex Garcia, seconded by James Blair, made a motion to approve the changes.
- The motion passed unanimously.
- It was recommended to the board to enter into a mutually beneficial agreement with True North for support services in eight key areas for Classical Prep. The key areas are Curriculum and Materials, Teacher Professional Development, Key Teacher Mentoring, Leadership Development, College Success Program, Head of School Development and Coaching, Leverage Leadership, and Operations.
- Anne Cororan shared about the history Classical Prep has had with True North and with the Executive Director, Paul Powell who has been working with our administration and teachers for over two and a half years.
- Michael Bileca and Paul Powell shared about True North and the role they would play for Classical Prep upon adoption of the service agreement.
- Alex Garcia, seconded by James Blair, made a motion to approve the agreement of services.
- The motion passed unanimously.
- It was recommended that the board approve the updates to the Classical Prep Financial Policy.

The changes involve the title change of the Director of Finance to Finance Manager throughout the document. All changes have been listed at the end of the Financial Policy document.

- Alex Garcia, seconded by James Blair, made a motion to approve the updates to the financial policy.
- The motion passed unanimously.
- It was recommended that the board approve the purchase of a modular unit that Classical Prep will use for an art classroom at the lower school. The building will be installed next to the aurora building and tennis court. The funds for the project will come from the money raised during Boosterthon for the past several years.
- Alex Garcia, seconded by James Blair, made a motion to approve the purchase.
- The motion passed unanimously.

Academics Report

- Mrs. Ferrante shared that testing is underway for the lower school and that the Kindergarten and first grade math numbers are looking positive.
- Ms. Brightman shared that assessments are underway for the upper school scholars. Lunch study groups have been happening for those that have been struggling in class.
- The majority of testing will be in the month of May so we will have more information to share at the next board meeting.

Monitoring and Reporting Items

- The February and March 2024 Variance report's were presented to the board for review.
 - a. ESSER funds are still owed to us which accounts for the variance in some of the budgets
- We have been fundraising for library books through book fairs and the read to the dogs program.
- We are working on next year's budget
- We had a very successful career fair this past week.
- Enrollment is on track for the 24-25 school year
- Mrs. McIntyre shared the planned summer projects
 - a. Installing the art classroom portable
 - b. Exterior paint for the Meridian building
 - c. Revamping the upper school atrium and gym doors with artwork

Adjourn Meeting

- Alex Garcia, seconded by James Blair made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 12:08 pm.

Signature: _____

Date: 06/04/2024