

# CLASSICAL PREPARATORY SCHOOL

## EXECUTIVE BOARD MINUTES

February 29, 2024, at 10:00 a.m.

*Classical Prep Campus (Borealis building) and Google Meets call*

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**MEMBERS PRESENT:** James Blair (by phone), Alex Garcia (by phone),

**MEMBERS ABSENT:** Will Rodriguez

**STAFF PRESENT:** Stacie McIntyre, Jasmine Brightman, Nichole Pockrus

**OTHERS PRESENT:** Anne Corcoran (by phone),

### Call to Order

The meeting was called to order at 10:00 am

### Approval of Minutes

- Motion by Alex Garcia, seconded by James Blair , to approve the January 2024 Minutes.
- The motion passed unanimously.

### Public Comment

- *Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.*
- No public comment

### Discussion and Decisions

#### *Principles and Policy Items*

- It was recommended to approve the personnel changes for the 2023-24 school year. There are two staff members who no longer work at Classical Prep.
- Alex Garcia, seconded by James Blair, made a motion to approve the changes.
- The motion passed unanimously.
- CSUSA submitted a letter to the board, dated February 15, 2024, regarding mutually terminating the agreement, entered into on June 28, 2023, to manage the school's operations.
- Alex Garcia, seconded by James Blair, made a motion to terminate the Charter Schools USA (CSUSA) contract per the CSUSA letter. Board members agreed with the letter's assessment that the "work has been mutually beneficial for both teams."
- The motion passed unanimously.
- It was recommended that the board approve the 2024-25 school year enrollment projections that will be reported to the District. The projected enrollment will be 1130 scholars.
- Alex Garcia, seconded by James Blair, made a motion to approve the 2024-25 enrollment projections.

- The motion passed unanimously.

### *Academics Report*

- Ms. Brightman shared that they are creating the schedules for next year. We have received very positive feedback from families about the time change for next year.
- Ms. Brightman shared that we are reaching out to every upper school family that did not attend one of the mandatory information sessions to find out their plans for next year.
- Re-enrollment begins next week for all K-11 scholars.
- Boosterthon is coming up in March.

### *Monitoring and Reporting Items*

- The January 2024 Variance report was presented to the board for review.
  - a. Tax referendum funds have been received from the District and will be distributed over 11 paychecks for the year. The funds were guaranteed for 4 years.
  - b. We continue to be on pace to be well above our bond requirements

### **Adjourn Meeting**

- Alex Garcia, seconded by James Blair made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 10:09 am.

Signature: \_\_\_\_\_

4/29/24

Date: \_\_\_\_\_