

CLASSICAL PREPARATORY SCHOOL

EXECUTIVE BOARD MINUTES

September 20, 2023, at 10:00 a.m.

Classical Prep Campus (Borealis building) and Google Meets call

MEMBERS PRESENT: James Blair (by phone), Alex Garcia (by phone)

MEMBERS ABSENT: Will Rodriguez

STAFF PRESENT: Stacie McIntyre, Jasmine Brightman, , Nichole Pockrus

OTHERS PRESENT: Anne Corcoran (by phone),

Call to Order

The meeting was called to order at 10:00am

Approval of Minutes

- Motion by Alex Garcia, seconded by James Blair , to approve the July Minutes.
- The motion passed unanimously.

Public Comment

- *Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.*
- No public comment

Discussion and Decisions

Principles and Policy Items

- It was recommended to approve the personnel changes for the 2023-24 school year. There were five staff members who no longer work at Classical Prep.
- Alex Garcia, seconded by James Blair, made a motion to approve the changes.
- The motion passed unanimously.
- The 2023 Independent Financial Audit Report conducted by King & Walker was presented to the Board for approval. Classical Prep has 129 days (requirement is 60 days) COH and 1.75 debt ratio (requirement is between 1.0-1.2) .
- Alex Garcia, seconded by James Blair, made a motion to approve the audit.
- The motion passed unanimously.
- The names of out-of-field teachers were presented to the board for approval per DOE requirements.
- Alex Garcia, seconded by James Blair, made a motion to approve the out-of-field teachers.
- The motion passed unanimously.
- The District School Guardian contract was presented to the board for renewal until 2028.

- Alex Garcia, seconded by James Blair, made a motion to approve the renewal.
- The motion passed unanimously.
- It was recommended to adopt revisions to the Classical Prep tuition reimbursement policy. The revisions are as follows:
 - a. Changed: minimum of two full years of employment
 - b. Added that it is for instructional employees to seek their certification
 - c. Added: The total credit per hour cost must not exceed the current total Florida Resident Rate/Credit Hour.
 - d. Added the word instructional when referencing that courses must be directly related to his/her job/role
- Alex Garcia, seconded by James Blair, made a motion to adopt the revisions.
- The motion passed unanimously.
- New school policies that have come out of the Florida Legislature sessions were presented to the board for approval, which was a requirement by state and district school boards. The policies presented were written by our attorney for adoption. Once adopted, the policies will be added to our website on the Parental Rights in Education page.
- The Internet Safety Policy which was required to be rolled out on September 1st, 2023 was presented to the board for approval.
- Alex Garcia, seconded by James Blair, made a motion to approve the policy.
- The motion passed unanimously.
- The Policy on School Bathrooms, Locker Rooms, and Dressing Rooms was presented to the board for approval.
- Alex Garcia, seconded by James Blair, made a motion to approve the policy.
- The motion passed unanimously.
- The Policy on Name Deviation Requests was presented to the board for approval.
- Alex Garcia, seconded by James Blair, made a motion to approve the policy.
- The motion passed unanimously.
- The Special Magistrate for Teacher Empowerment Policy was presented to the board for approval.
- Alex Garcia, seconded by James Blair, made a motion to approve the policy.
- The motion passed unanimously.
- The Threat Management Policy with new requirements for the school threat team was presented to the board for approval.
- Alex Garcia, seconded by James Blair, made a motion to approve the policy.
- The motion passed unanimously.
- The Online Education Services Policy which Added Rule 6A-1.09550, #1, definitions and #5 “Contracts and agreements” was presented to the board for approval.
- Alex Garcia, seconded by James Blair, made a motion to approve the policy.
- The motion passed unanimously.

- The Teacher Salary Increase allocation was presented and recommended for approval. We received a total of \$361,836 of which \$275,801 is allocated to maintain previous years' increases and \$83,874 is to go towards increasing salaries for this school year. We are contributing an additional \$103,975 of school funds. We increased certified teacher salaries from \$41,497 to \$47,500 this year; we have 35 teachers eligible that received this increase.
- Alex Garcia, seconded by James Blair, made a motion to approve the allocations.
- The motion passed unanimously.
- The proposed enrollment and re-enrollment dates for the 2024-25 school year were presented to the board for approval. The dates are as follows:
 - a. Open Enrollment for new families- January 10th- March 22nd
 - b. Re-Enrollment for Early Academy- February 12th- February 16th
 - c. Re-Enrollment for K-11 - March 4th- March 8th
 - d. Lottery will be held on April 2nd at 9:00am
- Alex Garcia, seconded by James Blair, made a motion to approve the dates.
- The motion passed unanimously.

Academics Report

- Ms. Brightman share the US News and World Report data which lists Classical Prep as the #1 High School in Pasco County among other distinctions.

Monitoring and Reporting Items

- The September 2023 Variance report was presented to the board for review. Some of the grant funds the school is owed from the State have not come through yet and will be reflected in the next variance report.
- The public meeting was adjourned at 10:09 a.m.

Executive Session

- At 10:10 a.m. the Executive Session was called to order.
- Mrs. McIntyre presented the school's findings for the Florida Safe Schools Assessment Tool.
- The board made a motion to approve the Florida Safe Schools Assessment Tool findings.
- The motion passed unanimously.
- Details of the 2023-24 Active Assailant Plan and election form were reviewed.
- The board made a motion to approve the Active Assailant Plan and election form.
- The motion passed unanimously.
- Details of the 2023-24 Active Assailant Board Policy were reviewed.
- The board made a motion to approve the Active Assailant Board Policy.
- The motion passed unanimously.

- Mrs. McIntyre recommended that the board approve the Pasco County Safety Assurances for the 2023-24 school year. Each of the Safety Assurances are being implemented by Classical Prep.
- The board made a motion to approve the Pasco County Safety Assurances.
- The motion passed unanimously.
- Mrs. McIntyre recommended that the board approve the Policy on School Safety for the 2023-24 school year.
- The board made a motion to approve the policy..
- The motion passed unanimously.

Adjourn Meeting

- Alex Garcia, seconded by James Blair made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 10:12am.

Signature:  _____
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Date: 12/11/2023