

CLASSICAL PREPARATORY SCHOOL

EXECUTIVE BOARD MINUTES

June 28, 2023, at 10:00 a.m.

Classical Prep Campus (Borealis building) and Google Meets call

MEMBERS PRESENT: James Blair (by phone), Alex Garcia (by phone)

MEMBERS ABSENT: Will Rodriguez

STAFF PRESENT: Stacie McIntyre, Mary Ferrante, Jasmine Brightman, Nichole Pockrus

OTHERS PRESENT: Anne Corcoran (by phone), Jon Hage (by phone)

Call to Order

The meeting was called to order at 10:02 am

Approval of Minutes

- Motion by Alex Garcia, seconded by James Blair , to approve the May 2023 Minutes.
- The motion passed unanimously.

Public Comment

Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.

- No public comment

Discussion and Decisions

Principles and Policy Items

- It was recommended to approve the personnel changes for the 2022-23 school year.

There is one staff member no longer employed at Classical Prep.

- Alex Garcia, seconded by James Blair, made a motion to approve the changes.
- The motion passed unanimously.
- Jon Hage with CSUSA discussed how the partnership with CSUSA and CPS has progressed over the past year, including plans to bring online for the 2024-2025 school

year a new K-5th school based off of the CPS model. He also gave an overview of a proposed contract to extend the relationship with CPS, which was given to the board as a read-ahead before the meeting.

- Alex Garcia, seconded James Blair made a motion to approve the contract.
- The motion passed unanimously.
- It was recommended to assign Nichole Pockrus as the Public Records Custodian.
- Alex Garcia, seconded James Blair made a motion to approve the assignment.
- The motion passed unanimously.
- It was recommended that Classical Prep opt into the Mental Health Assistance Allocation Plan with the District for the 2023-24 academic year.
- Alex Garcia, seconded by James Blair, made a motion to approve opting into the District's Mental Health Allocation Plan.
- The motion passed unanimously.
- It was recommended that Stacie McIntyre be named as the Parent Liaison for the 2023-24 academic year.
- Alex Garcia, seconded by James Blair, made a motion to approve the recommendation.
- The motion passed unanimously.
- Updates to the Employee Handbook were presented to the board for approval.
- Alex Garcia, seconded by James Blair, made a motion to approve the updates.
- The motion passed unanimously.
- It was recommended to the board to approve the 2023-24 Operational Budget.
- Alex Garcia, seconded by James Blair, made a motion to approve the updates.
- The motion passed unanimously.

- It was recommended to hire accounting firm King & Walker as Classical Prep's Independent Auditor for the 2022-23 fiscal year.
- Alex Garcia, seconded by James Blair, made a motion to approve the Independent Auditor.
- The motion passed unanimously.
- It was recommended that the board approves adding baseball and softball as sports that are offered in the 6th-12th grades.
- Alex Garcia, seconded by James Blair, made a motion to approve the recommendation.
- The motion passed unanimously.
- Updates to the Family Handbook to define the consequences of late carline pickup were presented to the board for approval.
- Alex Garcia, seconded by James Blair, made a motion to approve the updates.
- The motion passed unanimously.
- It was recommended that Classical Prep adopt the District's policy against bullying and harassment for the 2023-24 academic year.
- Alex Garcia, seconded by James Blair, made a motion to approve the recommendation.
- The motion passed unanimously.

Academics Report

- Jasmine Brightman presented the upper school FSA results for math and ELA from end-of-year testing, and Mary Ferrante presented the lower school FSA scores in math and ELA. These scores indicate the school will receive an A grade again. We are still waiting on the scores for Science, Civics, and US History. AP scores will arrive next week.

Monitoring and Reporting Items

- Financial statements for the period of March 1, 2023, through May 31, 2023, were reviewed. Budget-to-actual for the same period was also reviewed.
- Cash-on-hand projections are above the bond requirement of 100 days and the capitalization ratio is well above the 1.2 bond requirements.
- Stacie McIntyre shared updates on summer improvement projects. We have added turf to the playgrounds and to the upper school courtyard. The floors in the classrooms have begun being replaced and will continue until the project is completed.
- Enrollment is on target for the 2023-24 school year.
- The school is currently working on the annual FSSAT required by the District.

Adjourn Meeting

- Alex Garcia, seconded by James Blair, made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 10:38 am

Signature:  _____

Date: 07/26/2023