

CLASSICAL PREPARATORY SCHOOL

EXECUTIVE BOARD MINUTES

April 24, 2023, at 10:30 a.m.

Classical Prep Campus (Borealis building) and Google Meets call

MEMBERS PRESENT: James Blair (by phone), Alex Garcia (by phone)

MEMBERS ABSENT: Will Rodriguez

STAFF PRESENT: Stacie McIntyre, Jasmine Brightman, Nichole Pockrus

OTHERS PRESENT: Anne Corcoran (by phone)

Call to Order

The meeting was called to order at 10:32 am

Approval of Minutes

- Motion by Alex Garcia, seconded by James Blair , to approve the December Minutes.
- The motion passed unanimously.

Public Comment

- *Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.*
- No public comment

Discussion and Decisions

Principles and Policy Items

- It was recommended to approve the personnel changes for the 2022-23 school year. There are five staff members no longer employed at Classical Prep.
- Alex Garcia, seconded by James Blair, made a motion to approve the changes.
- The motion passed unanimously.
- It was recommended to approve the school fees for the 2023-24 school year. There are no changes to the fees from the 2022-23 school year.
- Alex Garcia, seconded by James Blair made a motion to approve the 2023-24 school fees.
- The motion passed unanimously
- It was recommended that Classical Prep adopt the Pasco County special magistrate procedure for a dispute in accordance with the Parental Rights Bill HB 1577. The procedure was reviewed by our attorney and recommended for adoption.
- Alex Garcia, seconded by James Blair made a motion to approve the special magistrate procedure.

- The motion passed unanimously
- It was recommended that Classical Prep update the Respect and Civility policy to reflect the new Pasco County policy which is more thorough and specific than our current policy. The policy was reviewed by our attorney and recommended for update.
- Alex Garcia, seconded by James Blair made a motion to approve the Respect and Civility policy updates.
- The motion passed unanimously
- The board was presented the option to approve for further research the opportunity to add a second location of Classical Prep serving grades K-5 through its partnership with Charter Schools USA in the new Angeline development, located within two miles of the current CPS campus.
- Alex Garcia, seconded by James Blair made a motion to approve the research into the opportunity. Findings will be presented to the board at a later date to be announced.
- The motion passed unanimously
- The Teacher Salary Increase Allocation for 2022-23 was presented to the board for approval. There was an increase from \$40,800 to \$41,497 to utilize the \$32,053 from growth allocation.
- Alex Garcia, seconded by James Blair made a motion to approve the allocations.
- The motion passed unanimously
- The board was presented with the new policy on teacher certification extensions that was passed by the state legislature for review.
- It was recommended that the board approve the school guardian contract with Dynamic for the remainder of the 2022-23 school year, including summer school (ESY).
- Alex Garcia, seconded by James Blair made a motion to approve the policy.
- The motion passed unanimously
- It was recommended that the board approve a change to the staff and faculty PTO policy for the 2023-24 school year that will increase the number of PTO days to one day per month based on contracted days worked and position held.
- Alex Garcia, seconded by James Blair made a motion to approve the policy.
- The motion passed unanimously
- It was recommended that the board approve the adoption of a new writing curriculum, Top Score Writing, for grammar school in grades 2-5.
- Alex Garcia, seconded by James Blair made a motion to approve the curriculum adoption.
- The motion passed unanimously
- It was recommended to the board to amend the Tuition Reimbursement Policy to include financial hardship consideration. In the event that reimbursement may cause financial hardship, the employee may request as a financial hardship exception that payment for the course is made directly to the educational institution after registration.

- The board recommended an amendment to be added to the policy that would allow for the financial hardship to be approved by the COO if the reimbursement must take place before a board meeting, at which time it would be presented to the board.
- Alex Garcia, seconded by James Blair made a motion to approve the amendments to the Tuition Reimbursement Policy.
- The motion passed unanimously
- It was recommended to the board to approve the updated Transportation Waiver for field trips.
- Alex Garcia, seconded by James Blair made a motion to approve the waiver.
- The motion passed unanimously

Academics Report

- Jasmine Brightman presented academic updates for K-12. State testing, progress monitoring 3 is starting the week of April 24. We will have data to report to the board for the next board meeting.

Monitoring and Reporting Items

- The variance reports for January- March were reviewed. Cash-on-hand projections were also reviewed.
- Cash-on-hand projections and capitalization bond requirements remain on pace for the school year.
- Pending grant funds awaiting disbursement were reviewed. We have 150k of outstanding grant money we are waiting on from the district.
- Stacie McIntyre shared an update on the re-accreditation process through Cognia. The process is completed, Classical Prep passed accreditation and we will receive the full report from Cognia in June.
- Stacie McIntyre shared an update on projected 2023-24 enrollment numbers as well as information about the successful information sessions for new families that were held in March and April.
- Stacie McIntyre shared the final update for Boosterthon funds that were raised as well as how the funds will be used. The funds will be used to make outdoor improvements for the students in the courtyard and playground areas.

Adjourn Meeting

- Alex Garcia, seconded by James Blair, made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 10:54 am

Signature: _____

Date: 05/17/2023