

CLASSICAL PREPARATORY SCHOOL

EXECUTIVE BOARD MINUTES

December 12, 2022, at 10:00 a.m.

Classical Prep Campus (Borealis building) and Google Meets call

MEMBERS PRESENT: James Blair (by phone), Carmen Mir (by phone)

MEMBERS ABSENT: Will Rodriguez

STAFF PRESENT: Stacie McIntyre, Jasmine Brightman, Mary Ferrante (by phone),
Nichole Pockrus

OTHERS PRESENT: Anne Corcoran (by phone), Alex Garcia (by phone)

Call to Order

The meeting was called to order at 10:01 am

Approval of Minutes

- Motion by Carmen Mir, seconded by James Blair , to approve the September Minutes.
- The motion passed unanimously.

Public Comment

- *Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.*
- No public comment

Discussion and Decisions

Principles and Policy Items

- It was recommended to approve the personnel changes for the 2022-23 school year. There are four staff members no longer employed at Classical Prep.
- Carmen Mir, seconded by James Blair, made a motion to approve the changes.
- The motion passed unanimously.
- It was recommended to approve the budget amendments for the 2022-23 school year. The amended items were as follows:
 - Accounting for school recognition funds payout in December salary buckets
 - Increasing tutoring by month (covered by grant funds)
 - Increasing the electric bill due to usage

- Repairs and maintenance bucket in Dec higher due to AC repairs at the gym
- Carmen Mir, seconded by James Blair made a motion to approve the budget amendments.
- The motion passed unanimously
- The School Recognition Funds allocation plan was presented to the board for approval. The school Received \$203,005 for being an A school last year. The plan is to disburse bonus on this month's paycheck in time for the holidays. The bonuses will go to staff who were employed for the 2021-22 and the 2022-23 school years and are tiered based on job code. There was an added \$1,000 to teachers whose students had over a 50% learning gain also included in the plan.
- Carmen Mir, seconded by James Blair made a motion to approve the allocation plan.
- The motion passed unanimously
- A contract amendment to allow for us to offer credit earning classes over the summer was presented to the board for approval.
- Carmen Mir, seconded by James Blair made a motion to approve the contract amendment.
- The motion passed unanimously
- The 2023-24 academic calendar was presented to the board for approval. The calendar aligns with Pasco County School's calendar.
- Carmen Mir, seconded by James Blair made a motion to approve the 2023-24 academic calendar.
- The motion passed unanimously
- The new Parent's Rights in Education policies were presented to the board for approval. These policies are in alignment with Pasco County School's recommendations. The policies presented were as follows:
 - Policy on school bathrooms, locker rooms, and dressing rooms
 - Parent Grievance Policy (HB 1557 Complaints)
 - Policy on the Protection of Student Information
- Carmen Mir, seconded by James Blair made a motion to approve the policies.
- The motion passed unanimously
- A tuition reimbursement policy was recommended to the board for approval. The policy is to help staff members advance in their careers.
- Carmen Mir, seconded by James Blair made a motion to approve the policy.
- The motion passed unanimously
- The resignation letter of Carmen Mir as a member of the board was presented to the board. Mrs. Mir enjoyed her time on the board, but is unable to continue serving in this capacity.
- Anne Corcoran recommended appointing Alex Garcia as a member of the board.

- Carmen Mir, seconded by James Blair, made a motion to appoint Alex Garcia as a member of the board.
- The motion passed unanimously.

Academics Report

- Mary Ferrante presented updates for K-5th grades. Testing is currently underway as well as classroom observations. The new evaluation process has been helpful for teachers.
- Jasmine Brightman presented updates for 6th-12th grades. Upper school is preparing for midterm exams which begin tomorrow. They will be starting progress monitoring after the holiday break. She shared what support is being given for struggling students and that they will be getting more insights from the consultant meeting tomorrow.
- Anne Corcoran wanted to congratulate the school on the fact that there are no traditional public schools in Pasco that have an “A” rating with a free & reduced lunch population close to ours.

Monitoring and Reporting Items

- The variance reports for September- November were reviewed. Cash-on-hand projections were also reviewed.
- Cash-on-hand projections and capitalization bond requirements remain on pace for the school year.
- Pending grant funds awaiting disbursement were reviewed.
- The updates for out-of-field teachers were presented to the board.
- Stacie McIntyre shared an update on the upcoming re-accreditation process through Cognia.

Adjourn Meeting

- Carmen Mir, seconded by James Blair, made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 10:24 am

Signature: James Blair Chairman of the Board of Directors

Date: 04/24/2023