

CLASSICAL PREPARATORY SCHOOL

EXECUTIVE BOARD MINUTES

June 14, 2022, at 10:00 a.m.

Classical Prep Campus (Borealis building) and Google Meets call

MEMBERS PRESENT: Will Rodriguez (by phone), James Blair (by phone), Carmen Mir (by phone)

MEMBERS ABSENT: None

STAFF PRESENT: Stacie McIntyre, Jasmine Brightman, Mary Ferrante (by phone), Nichole Pockrus

OTHERS PRESENT: Anne Corcoran (by phone)

Call to Order

The meeting was called to order at 10:01am

Approval of Minutes

- Motion by Will Rodriguez, seconded by Carmen Mir , to approve the February Minutes.
- The motion passed unanimously.

Public Comment

- *Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.*
- No public comment

Discussion and Decisions

Principles and Policy Items

- It was recommended to approve the personnel changes for the 2022-23 school year.
- Will Rodriguez, seconded by Carmen Mir, made a motion to approve the recommendations.
- The motion passed unanimously.
- A trailer purchase to replace a contractor's trailer that was stolen from campus was presented to the board for approval.
- Carmen Mir, seconded by Will Rodriguez, made a motion to approve the purchase.
- The motion passed unanimously.
- It was recommended to hire accounting firm King & Walker as Classical Prep's Independent Auditor for the 2021-22 fiscal year.
- Will Rodriguez, seconded by Carmen Mir, made a motion to approve the Independent Auditor.
- The motion passed unanimously.
- The proposed 2022-23 Budget was reviewed.

- It was recommended to the board to approve the 2022-23 Budget.
- Will Rodriguez, seconded by Carmen Mir, made a motion to approve the budget.
- The motion passed unanimously.
- Changes to the Classical Prep Employee Health Insurance Plan were discussed.
- It was recommended to the board to approve the new health insurance plan.
- Carmen Mir, seconded by Will Rodriguez, made a motion to approve the plan.
- The motion passed unanimously.
- It was recommended that Classical Prep opt into the Mental Health Allocation Plan with the District for the 2022-23 academic year.
- Will Rodriguez, seconded by Carmen Mir, made a motion to approve opting into the District's Mental Health Allocation Plan.
- The motion passed unanimously.
- It was recommended that Stacie McIntyre be named as the Parent Liaison for the 2022-23 academic year.
- Will Rodriguez, seconded by James Blair, made a motion to approve Stacie McIntyre as the Parent Liaison.
- The motion passed unanimously.
- Updates to the Family Handbook were presented to the board for approval.
- Will Rodriguez, seconded by James Blair, made a motion to approve the updates.
- The motion passed unanimously.
- Updates to the Board Policies were presented to the board for approval.
- Will Rodriguez, seconded by James Blair, made a motion to approve the updates.
- The motion passed unanimously.
- It was recommended to approve the school fees for the 2022-23 academic year.
- Carmen Mir, seconded by Will Rodriguez, made a motion to approve the fees.
- The motion passed unanimously.

Academics Report

- Ms. Ferrante discussed the 3rd grade FSA reading results and next steps for students who scored a 1 or a 2. She also discussed positive feedback from the current reading summer camp taking place for K-5.
- Ms. Ferrante discussed that they are finalizing the summer professional development training schedule and agenda, more details to come at the next board meeting.
- Ms. Brightman discussed the progress of students that are participating in summer school and that we are working on identifying the students that we know will need extra support next academic year based on the data we have received. We are still waiting on FSA scores from the district.

- Mrs. Corcoran discussed how the instructional coach has been working with teachers and administration to come up with a plan for students who will need extra support. She also discussed the parent survey results from the Spring Parent Survey.

Monitoring and Reporting Items

- The variance reports for March, April, and May were reviewed.
- Cash-on-hand projections and capitalization bond requirements remain on pace for the school year.
- Ms. Pockrus shared 2022-23 academic year enrollment updates.
- Ms. McIntyre shared that we are in the process of purchasing blinds for all classroom windows and changing all classroom doors to an auto lock for added safety and security.

Adjourn Meeting

- Will Rodriguez, seconded by Carmen Mir, made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 10:35am.

Signature:  _____

Date: 07/22/2022