

CLASSICAL PREPARATORY SCHOOL

EXECUTIVE BOARD MINUTES

July 26, 2021, at 10:00 a.m.

Zoom call

MEMBERS PRESENT: Will Rodriguez (by phone), James Blair (by phone)

MEMBERS ABSENT: James Grant

STAFF PRESENT: Stacie McIntyre, Gabrielle Lewis, Jasmine Brightman, Nichole Pockrus, Mike Darley

OTHERS PRESENT: Anne Corcoran (by phone)

Call to Order

The meeting was called to order at 10:05a.m.

Approval of Minutes

- Motion by Will Rodriguez, seconded by James Blair, to approve the June Minutes.
- The motion passed unanimously.

Public Comment

- *Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.*

Discussion and Decisions

Principles and Policy Items

- The final 2020-21 Budget was presented.
- Will Rodriguez, seconded by James Blair, made a motion to approve the final 2020-21 budget.
- The motion passed unanimously.
- It was recommended to approve the Administrative and Personnel Recommendations for the 2021-22 school year.
- Will Rodriguez, seconded by James Blair, made a motion to approve the recommendations.
- The motion passed unanimously.
- It was recommended to adopt Pasco County's Crisis Response Plan for 2021-22.
- Will Rodriguez, seconded by James Blair, made a motion to adopt the plan.
- The motion passed unanimously.

- It was recommended that Stacie McIntyre be approved as the Parent Liaison for 2021-22.
- Will Rodriguez, seconded by James Blair, made a motion to approve the recommendation.
- The motion passed unanimously.
- It was recommended that the board approve the FCPS Administrative and Instructional Evaluation Form for the 2021-22 school year. This is what the school has used in the past and is up-to-date with compliance with the most recent changes in law.
- Will Rodriguez, seconded by James Blair, made a motion to approve the evaluation tool.
- The motion passed unanimously.
- It was recommended that the school amend the Family Handbook to clarify expectations around when grades should be available to families in myStudent.
- Will Rodriguez, seconded by James Blair, made a motion to update the Family Handbook.
- The motion passed unanimously.
- It was recommended that the school amend the Employee Handbook with updates for the 2021-22 school year.
- Will Rodriguez, seconded by James Blair, made a motion to update the Employee Handbook.
- Open Enrollment dates for the 2022-23 school year were proposed. Open enrollment will begin on Monday, December 6, 2021 at 9:00 a.m. and end on Monday, March 28, 2022 at 9:00 a.m. The lottery will be held on Friday, April 1, 2022 at 9:00 a.m. Re-enrollment for K-11 will be March 3, 2021- March 9, 2021.
- Will Rodriguez, seconded by James Blair, made a motion to approve the 2022-23 Open Enrollment dates.
- The motion passed unanimously.
- It was recommended that the board approve the Pasco County School District's Behavioral Threat Assessment Policy and Procedures by the Florida Department of Education for 2021-22.
- Will Rodriguez, seconded by James Blair, made a motion to approve the policy and procedures.
- The motion passed unanimously.
- The June 2021 Variance report was presented to the board for approval.
- Will Rodriguez, seconded by James Blair, made a motion to approve the report.
- The motion passed unanimously.

Academics Report

- Gabrielle Lewis and Jasmine Brightman discussed the Components Chart which is the assessments and curriculum mapping tool that will be utilized by both upper and lower school administration.
- Gabrielle Lewis discussed the 4 areas that will be the focus of professional development this year.
 - Operational Procedures
 - Building relationships among the staff
 - Curriculum
 - CPS campus culture

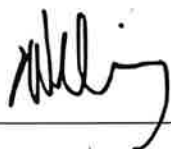
Monitoring and Reporting Items

- The variance reports for June were reviewed.
- Facility updates were discussed and included painting the common areas of the Meridian building, redoing the outdoor forums in the Borealis building, installing new playground equipment for the lower school, installing speed bumps throughout campus and reconfiguring the Library so more students can use it throughout the day. Installation of all new a/c units in Meridian has been completed as well as UV filters on all a/c units on campus. The installation of the perimeter fence is also on track to be completed by the start of the new academic year.

Adjourn Meeting

- Will Rodriguez, seconded by James Blair, made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 10:29 a.m.

Signature: _____



Date: _____

8/30/21