

CLASSICAL PREPARATORY SCHOOL

EXECUTIVE BOARD MINUTES

June 21, 2021, at 10:30 a.m.

MEMBERS PRESENT: James Blair (by phone), William Rodriguez (by phone)

MEMBERS ABSENT: James Grant

STAFF PRESENT: Stacie McIntyre, Mary Ferrante

OTHERS PRESENT: Anne Corcoran (by phone)

Call to Order

The meeting was called to order at 10:33 a.m.

Approval of Minutes

- Motion by William Rodriguez, seconded by James Blair, to approve the April 28, 2021, Minutes.
- The motion passed unanimously.

Public Comment

- *Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.*

Discussion and Decisions

Principles and Policy Items

- Consent Agenda items were reviewed. A list of personnel that are no longer employed by Classical Prep was reviewed. With the resignation of Dr. Errthum, the Administrative Team for Academics will be divided into two Principal positions. Gabrielle Lewis will be the Lower School Principal and Jasmine Brightman will be the Upper School Principal.
- James Blair, seconded by Will Rodriguez, made a motion to approve the consent agenda items.
- The motion passed unanimously.
- The proposed 2021-22 Operational Budget was reviewed.
- Will Rodriguez, seconded by James Blair, made a motion to approve the 2021-22 Operational Budget.
- The motion passed unanimously.
- Proposed updates to the Family Handbook were reviewed.
- Will Rodriguez, seconded by James Blair, made a motion to approve the updates to the Family Handbook.
- The motion passed unanimously.

- It was recommended that Classical Prep opt into the Mental Health Allocation Plan with the District for the 2021-22 academic year.
- Will Rodriguez, seconded by James Blair, made a motion to approve opting into the District's Mental Health Allocation Plan.
- The motion passed unanimously.
- It was recommended to hire accounting firm King & Walker as Classical Prep's Independent Auditor for the past fiscal year.
- Will Rodriguez, seconded by James Blair, made a motion to approve King & Walker as the Independent Auditor.
- The motion passed unanimously.
- It was recommended that Mary Ferrante be named as the Parent Liaison for the 2021-22 academic year.
- Will Rodriguez, seconded by James Blair, made a motion to approve the Mary Ferrante as the Parent Liaison for the 2021-22 academic year.
- The motion passed unanimously.

Strategic Vision for Academics

- FSA scores will be shared with the Board once they become available.
- There was a 100% graduation rate for the 2020-21 graduating class.

Monitoring and Reporting Items

- The variance reports for May were reviewed.
- Financial statements for the period of May were reviewed. Budget-to-actual for the same period was also reviewed.
- Facility updates were discussed and include painting the exterior of the Meridian building, painting the common areas of the Meridian building, redoing the outdoor areas in the Borealis building, installing new playground equipment for the lower school, installing speed bumps throughout campus and reconfiguring the Library so more students can use it throughout the day. The installation of the perimeter fence is also on track to be completed by the start of the new academic year.
- Raise Craze will be a new upper school fundraiser. It will give the upper school students the opportunity to get pledges in return for doing community service in the community.
- A focus for next year's messaging for faculty, scholars, and parents will be "Celebrating Community". With the recent pandemic, the ability to join together as a community was greatly diminished, and we are excited to get back to hosting events to bring our community together. Last year's messaging focus, "Celebrating Seven" was a fun way to communicate the vision of

the school through a lens of celebrating our first seven years. Staff's goal is to use this year's messaging focus as another way of continuing to communicate the school's vision.

Adjourn Meeting

- James Blair, seconded by Will Rodriguez, made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 10:53 a.m.

Signature: _____ 

Date: 07/26/2021