

# CLASSICAL PREPARATORY SCHOOL

## EXECUTIVE BOARD MINUTES

*March 27, 2020, at 9:00 a.m.*

*Zoom call*

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**MEMBERS PRESENT:** Jamie Grant (by phone), Bob White (by phone)

**MEMBERS ABSENT:** Cristina Johnston

**STAFF PRESENT:** Stacie McIntyre (by phone)

**OTHERS PRESENT:** Anne Corcoran (by phone)

### **Call to Order**

The meeting was called to order at 9:00 a.m.

### **Public Comment**

- *Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.*

### **Discussion and Decisions**

#### *Principles and Policy Items*

- An update to the Enrollment Policies and Procedures Handbook was proposed that would allow families chosen in the 2020-21 lottery more time and additional options for turning in paperwork given the changes related to COVID-19.
- Bob White, seconded by Jamie Grant, made a motion to approve.
- The motion passed unanimously.
- A Device Usage Policy was proposed to help students and parents/guardians understand the expectations and the responsibility of care and use related to receiving a school supplied device. This Agreement is found in the Family Handbook.
- Jamie Grant, seconded by Bob White, made a motion to approve the amendment.
- The motion passed unanimously.
- An Equipment Checkout Agreement for Students was proposed to enable students to check out a laptop for distance learning. This agreement is found in the Family Handbook.
- Jamie Grant, seconded by Bob White, made a motion to approve the amendment.
- The motion passed unanimously.
- A proposal was made to change the lottery date for the 2020-21 school year to April 2, 2020, due to the school closure as a result of COVID-19.
- Bob White, seconded by Jamie Grant, made a motion to approve.

## Adjourn Meeting

- Bob White, seconded by Jamie Grant, made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 9:20 a.m.

Signature: \_\_\_\_\_ James Grant \_\_\_\_\_

Date: \_\_\_\_\_ 6/23/20 \_\_\_\_\_