

CLASSICAL PREPARATORY SCHOOL

EXECUTIVE BOARD MINUTES

August 20, 2019, at 9:00 a.m.

Classical Prep campus, Borealis Building, Pasco County, Florida

MEMBERS PRESENT: Cristina Johnston, Bob White, Jamie Grant (by phone)

STAFF PRESENT: Tina Errthum, Stacie McIntyre

OTHERS PRESENT: Anne Corcoran, Joni Wilson, Sandra Borges, Susan Pigeon, Jennifer Watson

Call to Order

The meeting was called to order at 9:14 a.m.

Public Comment

- *Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.*
- A parent noted that her 6th grade student was having trouble getting to class with the new lockers and requested more time for students in-between classes. A parent wanted to know when busing was going to start for the year.

Discussion and Decisions

Principles and Policy Items

- The Final Amended Budget for 2018-2019 was presented.
- Bob White, seconded by Cristina Johnston, made a motion to approve.
- The motion passed unanimously.
- It was recommended that the board establish an Academic Policy and Compliance Committee to do an end-of-year review for academic compliance similar to what the Financial Review Committee does at the end of the school year for financial policy and procedure compliance. This would be added to the Board Policies and Procedures.
- Cristina Johnston, seconded by Bob White, made a motion to approve.
- The motion passed unanimously
- It was recommended that the board adopt the FCPCS Administrative and Instructional Staff Evaluation Form for the 2019-2020 school year. This is what the school has used in the past and is up-to-date with compliance with most recent changes in the law.
- Bob White, seconded by Cristina Johnston, made a motion to adopt the amendment.
- The motion passed unanimously.

- It was recommended that the school amend the Employee Handbook to include a Public Announcement System policy allowing any staff member the right to access to the PA system in emergency situations.
- Cristina Johnston, seconded by Bob White, made a motion to adopt.
- The motion passed unanimously.

Monitoring and Reporting Items

- Ms. McIntyre presented the variance report for July.
- Financial statements for the period of July 2019 were reviewed. Budget-to-actual for the same period was also reviewed.

Adjourn Meeting

- Bob White, seconded by Cristina Johnston, made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 10:05 a.m.