

CLASSICAL PREPARATORY SCHOOL

EXECUTIVE BOARD MINUTES

April 18, 2018, at 8:30 a.m.

Classical Prep campus, Borealis Building, Pasco County, Florida

MEMBERS PRESENT: Susan Gainer, Chris Nocco (by phone), Bob White (by phone)

ABSENT: None

STAFF PRESENT: Ben Davis, Stacie McIntyre, Leah Peake, Margene Avery, Jimmy Barbarise, Salena Power

OTHERS PRESENT: Anne Corcoran. Kim Gage (parent)

Call to Order

The meeting was called to order at 8:33 a.m.

Approval of February 14, 2018, and April 9, 2018, Minutes

- Motion by Susan Gainer to approve the 2/14/18 Regular Meeting Minutes and 4/9/18 Special Meeting Minutes. Chris Nocco seconded. The motion passed unanimously.

Public Comment

- *Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.*
- Kim Gage, a school parent, discussed an incident last month in which an employee from the neighboring church approached her while she was exiting through the easement that runs across church property. The employee was concerned because she had entered through the church entrance that is to be used by the school as an exit only. She provided board members with a copy of the incident report produced by the Sheriff's Office. Board members discussed speaking with the church pastor to determine whether it was possible to have the incident more amicably resolved.

Discussion and Decisions

Strategic Direction Items

- Construction on the new gym/classroom building has begun and is scheduled to be complete by December 1st. Staff is working with the construction company regarding scheduling, etc.
- Faculty survey was reviewed. Faculty were generally happy. A number of teachers requested that all PD programs are coordinated with the state to fulfill continuing education hours.

Principles and Policy Items

- Incoming seniors and parents have met and chosen Boston as the destination for the senior trip.

Monitoring and Reporting Items

- Financial statements for the period of January 1, 2018, through March 31, 2017, were reviewed. Budget-to-actual for the same period was also reviewed.

- Board members discussed having the aftercare program be overseen by the YMCA. Board members had several questions. Ms. Peake said she would look into the questions and report back to the board at the next meeting.
- Ms. Corcoran stated that the neighborhood association has requested information about any future fencing around the school. She said she is getting quotes on various types of fencing and will report back to the board.
- Dr. Avery recommended a dress code change regarding PE shorts for girls.
- Chris Nocco, seconded by Bob White, made a motion to adopt this and add it to the Student Handbook.
- The motion was adopted unanimously.
- Ms. McIntyre updated the board on costs for bus maintenance vs. purchasing a new bus. She also set out several timelines for purchasing bus parts that will be needed in the next few months. These costs would be over and above what is budget for the current year.
- Board members asked for more information. Ms. McIntyre stated she would do additional research and report at the next meeting.
- Mr. Davis stated that he has been working on the 2018-2019 Operational Budget and that he should have it to propose at the next meeting.

Adjourn Meeting

- Chris Nocco, seconded by Susan Gainer, made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 9:02 a.m.