

CLASSICAL PREPARATORY SCHOOL

EXECUTIVE BOARD MINUTES

February 13, 2017, at 8:30 a.m.

Classical Prep campus, Pasco County, Florida

MEMBERS PRESENT: Susan Gainer, Chris Nocco

MEMBERS ABSENT: Bob White

STAFF PRESENT: Ben Davis, Tom Sobczak, Stacie McIntyre, Salena Power, Kara Aeillo

OTHERS PRESENT: Anne Corcoran, Kate Corcoran (Student Government); Melody Santiago (Student Government), Amanda Marrero (Student Government)

Call to Order

The meeting was called to order at 8:31 a.m.

Approval of January 24, 2017, Minutes

- Motion by Chris Nocco to approve the 1/24/17 Minutes as recorded. Susan Gainer seconded. The motion passed unanimously.

Public Comment

- *Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.*

Reports

Headmaster

- Mr. Davis reported that the Father/Daughter dance was a big success with over 200 people attending.
- He also reported that staff has been busy in preparation for FSA and EOC testing.
- The Open House for prospective students on January 26th was well-attended with both sessions being completely full. The marketing of the school focused on helping prospective students and parents understand the vision of the school.
- A Laying the Cornerstone celebration is scheduled for April 1st to allow the school community to come onto the construction site and view the work to date.

New Business

- The student who addressed the board in September for having over 15 demerits was scheduled to address the board again on his progress. The student was not present at school that day so the report was postponed until the March meeting.
- Mr. Davis proposed adopting the district's Equity Policy. It is required by law that the school adopt one.
- Chris Nocco, seconded by Susan Gainer, made a motion to adopt the proposed Equity Policy.
- The motion passed unanimously.

- Mr. Davis recommended, per discussions with other charter school leaders, that the school adopt a policy not to disclose names and addresses of people on its waiting lists, in order to maintain their privacy.
- Susan Gainer, seconded by Chris Nocco, made a motion to pass the non-disclosure of names and addresses on the waiting list.
- The motion passed unanimously.
- Ms. McIntyre presented a formal dress code policy and a form that dates of students at formal events would be required to fill out prior to the event. The school's first formal event – a dinner cruise for the middle/high school – is planned for April.
- Chris Nocco, seconded by Susan Gainer, made a motion to adopt the policy for a Formal Dress Code and Date Form.
- The motion passed unanimously.

Old Business

- On the Master Calendar, Mr. Davis said that per the discussion at the last board meeting on the first day of school, he recommended not setting a definitive date until May to give the board time to have a more definite understanding of the construction timeline. He recommended starting school August 16th but said the board could consider a later date up to August 21st if needed.
- Mr. Davis said he and the staff have been working diligently on teacher recruitment for next year, including job fairs at USF and UF, as well as visits to several traditional liberal arts colleges.
- He also reported that while the school is not eligible to participate in tournaments until the 2018 school year, per the FHSAA rules, the coaches have been very successful in scheduling games with other schools in the area. He also reported that the school is working on building a lacrosse program.
- Mr. Sobczak passed around a draft of course offerings for 11th and 12th grade for the board's review. He also discussed the progress on finalizing AP and Dual Enrollment course offerings.
- Mr. Davis discussed the possibility of using a company that could sell Nike products with the CPS logo directly to parents. He said staff is looking into options and that the parents are interested in this opportunity.
- Sheriff Nocco recommended that in the Parent Survey that was discussed at the last meeting, some open-ended questions be included. This was based upon good feedback he had received within his own organization using open-ended questions in surveys.

Facility

- Ms. Corcoran reported that the bond closed on January 31st, and the owner's representative is in constant contact with the builder and reports that the construction timeline is proceeding on schedule. For the next two weeks, site work is being done to prepare the new road and the building foundation.

Financial

- Mr. Davis reported that the 2017-2018 Operational Budget is still in progress, and he will have an update at the March meeting.
- Financial statements for the period of January 1, 2016, through January 31, 2017, were reviewed. Budget-to-actual for the same period was also reviewed.

Development

- The 4th Annual Gala will be held February 18th and the PSC and board have a lovely evening planned around the theme “20,000 Leagues under the Sea.” Over 200 people are slated to attend.
- Dr. Scarborough received a \$500 grant from the Suncoast Festival for the music program.
- The PSC fundraising stands at \$30,000 raised this year thus far – independent of the board-sponsored Gala.

Adjourn Meeting

- Susan Gainer, seconded by Chris Nocco, made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 9:42 a.m.