

CLASSICAL PREPARATORY SCHOOL

EXECUTIVE BOARD MINUTES

December 14, 2016, at 8:30 a.m.

Classical Prep campus, Pasco County, Florida

MEMBERS PRESENT: Susan Gainer, Chris Nocco

MEMBERS ABSENT: Bob White

STAFF PRESENT: Ben Davis, Tom Sobczak, Gabrielle D'Virgilio, Stacie McIntyre, Salena Power, Kara Aeillo

OTHERS PRESENT: Anne Corcoran, Janet Papageorgiou, Kate Corcoran (Student Government); Melody Santiago (Student Government), Amanda Marrero (Student Government)

Call to Order

The meeting was called to order at 8:36 a.m.

Approval of September 14, 2016, Minutes

- Motion by Chris Nocco to approve the 11/14/16 Minutes as recorded. Susan Gainer seconded. The motion passed unanimously.

Public Comment

- *Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.*

Reports

Headmaster

- Mr. Davis announced the Teacher of the Year finalists: Patience Dussault (kindergarten), James Smith (Latin 4th-6th), and Dr. Margene Avery (Upper School English). The winner will be announced at the Gala on Feb. 18th.
- K-5th graders recently took their mid-year DIBELS reading assessment. 82% were at or above grade level, 8% were slightly below grade level, and 10% needed intensive support. In-school and after-school tutoring will be provided for those not testing at or above grade level. Further mid-year assessments through Discovery Education will be given in January.
- The school has instituted the use of One Call Now that allows parents to receive text and email alerts as well as other targeted communication.
- National Junior Classical League will begin its club meetings next semester
- Drama club will present the play "Shakespeare Rocks!" this spring.
- All 10th graders recently took the PSAT in preparation for next year's PSAT test for juniors.

- FSA Writing testing will begin Feb. 27th; reading and math portions will begin March 28th; and EOC's will begin April 10th. Mr. Davis introduced the testing team and stated the calendar is finished, and technology is being finalized. Over 1,256 computer tests will be given over the testing period.

New Business

- The Parent Survey will be given in the spring, and Mr. Davis recommended using the same questions from last year's survey for comparison.
- Mr. Davis presented the 2017-2018 Master Calendar and recommended the board adopt it.
- Chris Nocco, seconded by Susan Gainer, made a motion to adopt the Master Calendar.
- The motion passed unanimously.
- Mr. Davis recommended adopting a Handbook specific to the VPK, which will have minor additions to the main school handbook specific to the age group.
- Susan Gainer, seconded by Chris Nocco, made a motion to adopt the VPK Handbook.
- The motion passed unanimously.

Old Business

- Mr. Davis discussed the need to be very pro-active in teacher recruitment given the number of teachers to be hired for next year as a result of adding 200 students. He stated he is actively pursuing advertising in classical education publications, continuing the relationship with the USF Classics Department, and visiting colleges with strong liberal arts programs.
- SACS external review will be held in the fall of 2017 with an anticipated accreditation date for the end of the 2017-2018 school year.

Facility

- Ms. Corcoran stated that the bond offering is on pace to be issued the last week of December.

Financial

- Financial statements for the period of November 1, 2016, through November 30, 2016, were reviewed. Budget-to-actual for the same period was also reviewed.

Development

Adjourn Meeting

- Chris Nocco, seconded by Susan Gainer, made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 9:34 a.m.