

# CLASSICAL PREPARATORY SCHOOL

## EXECUTIVE BOARD MINUTES

March 8, 2017, at 8:30 a.m.

Classical Prep campus, Pasco County, Florida

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**MEMBERS PRESENT:** Susan Gainer, Chris Nocco, Bob White

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Ben Davis, Stacie McIntyre, Salena Power, Kara Aeillo, Gabrielle D'Virgilio

**OTHERS PRESENT:** Anne Corcoran (by phone), Melody Santiago (Student Government), Amanda Marrero (Student Government)

### Call to Order

The meeting was called to order at 8:35 a.m.

### Approval of February 13, 2017, Minutes

- Motion by Chris Nocco to approve the 2/13/17 Minutes as recorded. Susan Gainer seconded. The motion passed unanimously.

### Approval of March 3, 2017, Minutes

- Motion by Chris Nocco to approve the 3/3/17 Minutes as recorded. Susan Gainer seconded. The motion passed unanimously.

### Public Comment

- *Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.*

### Reports

#### Headmaster

- Mr. Davis reported that the VPK received an "A" rating by the Early Learning Coalition.
- Mr. Davis reported that Justine Smith and Zack Brown competed in the Pasco County History Fair. Justine received 1<sup>st</sup> Honorable Mention in the Individual Paper category and Zack placed 1<sup>st</sup> in the Senior Division Individual Exhibit and will be advancing to the State History Day in Tallahassee.
- The 2017-2018 Enrollment Lottery was held on March 4<sup>th</sup>. In VPK, we had a total of 84 applications for 43 spots and in K-11 had 593 applications for 160 spots.
- Hiring for next year continues. Two teachers have officially been hired and three more anticipated by the end of this week. Mr. Davis reported that they are continuing to visit job fairs at Hillsdale, Ave Maria, and Pasco County.

### *New Business*

- The student who addressed the board in September for having over 15 demerits was scheduled to address the board again on his progress. The student was not present at school that day.
- Mrs. Corcoran proposed amending the By-laws to include a description of the CEO position and approval process for the Board regarding new administrative positions.
- Chris Nocco, seconded by Susan Gainer, made a motion to adopt the proposed By-laws.
- The motion passed unanimously.
- Mr. Davis presented the following 11<sup>th</sup> grade course offerings: moving American Literature to junior year and moving English Lit and Comp to senior year. In Science, offering chemistry in junior year and physics in senior year, and a poetry course in creative writing and an intro to drama course.
- Mr. Davis discussed additional changes to the 2017-2018 Operational Budget.
- Mrs. McIntyre presented changes to the Family Handbook regarding the Uniform Policy.
- Chris Nocco, seconded by Susan Gainer, made a motion to adopt the Uniform Policy.
- The motion passed unanimously.
- Mr. Davis discussed three possible options for Health Insurance due to changes in current legislation: (1) Remaining on Section 105 until January 2018 and then change to a group plan (2) change to a group plan beginning the first of August 2017, or (3) legislation changes and we continue on Section 105 plan. Mr. Davis will be looking further into these options and presenting to the board at a later time.

### *Facility*

- Mr. Davis gave a bond update stating that all construction has been according to our timing and plan.

### *Financial*

- Financial statements for the period of January 1, 2016, through February 28, 2017, were reviewed. Budget-to-actual for the same period was also reviewed.

### *Development*

#### **Adjourn Meeting**

- Susan Gainer, seconded by Chris Nocco, made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 9:24 a.m.