

CLASSICAL PREPARATORY SCHOOL

EXECUTIVE BOARD MINUTES

June 14, 2016 at 3:00 p.m.

Classical Prep campus, Pasco County, Florida

MEMBERS PRESENT: Chris Nocco, Bob White

MEMBERS ABSENT: Susan Gainer

STAFF PRESENT: Ben Davis, Tom Sobczak, Jasmine Brightman, Gabrielle D'Virgilio, Rachel Stern

OTHERS PRESENT: Anne Corcoran

Call to Order

The meeting was called to order at 3:40 p.m.

Approval of May 11, 2016, Minutes

- Motion by Chris Nocco to approve the 5/11/16 Minutes as recorded. Bob White seconded. The motion passed unanimously.

Public Comment

- *Public comment is limited to three minutes per person. A group of persons collectively speaking on one subject is limited to 15 minutes. For an extended presentation, please contact the Board secretary at least seven days prior to a meeting.*
- Jackie Gibson and Kristie Alvis from the PSC gave the Board a presentation on having a Booster-a-thon next year. Board members and staff agreed that it would be a good idea for a fundraiser as well as be a positive social event.

Reports

Headmaster

- Mr. Davis reported on the release of FSA scores and that the school increased overall 9 percentage points in ELA and 12 percentage points in math. He also reported that 3rd grade ELA scores were in the top 4 percent of the state and 4th grade math scores were in the top 3 percent of the state, stating that this indicated the strong foundation younger students coming up through Classical Prep are receiving.
- Summus Vesper had to be cancelled because of Tropical Storm Colin, and there was no time to reschedule. However, teachers recorded performances the last day of school in order to email out to parents.
- An end-of-school kickball game was held between logic/rhetoric students and faculty the last day of school. The rest of the students attended, and students enjoyed the event.
- 150 parents attended the meetings regarding volunteer opportunities for the 2016-2017 school year.
- The 8th graders went on a field trip to a ropes course, and the 9th graders enjoyed a picnic at Crews Lake Park for end-of-year celebrations.

- Mr. Sobczak and Ms. D'Virgilio are the new Dean of Administration and Dean of Academics, respectively. They were present and introduced themselves and stated that they were excited to start their new jobs and looked forward to the next school year.
- The CSP start-up grant was officially closed out on May 20th. Classical Prep met all goals and, in addition, was one of several schools chosen to receive additional funds the last six weeks because of its good stewardship of prior funds.

New Business

- The VPK will be moving to a new leased building because more space is needed. Therefore, the church classroom building is now available to be leased completely to the school. Board members stated that this was very good news because it will help meet the space needs of the school. A new lease for the church classroom building and tennis court area, as well as optional use of the other church buildings as needed, was presented to the board for approval.
- Chris Nocco, seconded by Bob White, motioned to approve the lease with Bob White signing in his official capacity as board chair. The motion passed unanimously.
- The board discussed broadening extracurricular events as the high school adds a 10th grade. Prom will be added as an event for the 2017-2018 school year, as well as a dinner cruise for the 9th and 10th graders for the 2016-2017 school year.
- Mr. Davis updated the board on SACS accreditation. A site visit by SACS staff was recently conducted at the school and accreditation is on pace to be finalized at the end of the 2017-2018 school year.
- Ms. Corcoran recommended approving Mr. Davis' annual contract with a 3 percent raise, noting that the school is performing strongly both academically and financially.
- Chris Nocco, seconded by Bob White, made a motion to approve the contract with Anne Corcoran to sign in her official capacity as CEO.
- The motion passed unanimously.

Facility

- Ms. Corcoran updated the Board on the continuing process of obtaining tax-exempt bond financing to purchase the current facility and build a new facility. Surveys and appraisals are in process, and a bank representative will visit the school on June 16th. The FDFC will consider a Bond Resolution regarding the school at its June 15th meeting. With this groundwork in place, Ms. Corcoran recommended asking the Pasco County School Board to amend the Charter Contract for a 15-year extension and increased enrollment numbers up to 1,000 students.
- Chris Nocco, seconded by Bob White, made a motion to approve the school to request a contract renewal with a 15-year extension and increased enrollment numbers up to 1,000 students.
- The motion passed unanimously.

Financial

- Financial statements for the period April 1, 2016, through April 30, 2016, were reviewed. Budget-to-actual for the same period was also reviewed.
- Mr. Davis presented a current draft of the 2016-2017 budget, as previously discussed. In this draft of the Operational Budget, the only additional change was to include an evening custodian. Ms. Corcoran noted that the facility funding in the budget reflected the numbers in the current lease, not the numbers under the proposed bond. However, the bond numbers, if instituted, would be in the school's favor.
- Chris Nocco, seconded by Bob White, made a motion to adopt the 2016-2017 Annual Operational Budget.
- The motion passed unanimously.

Development

- Ms. Corcoran discussed the 2017 Gala and offered the option of having a dinner cruise. Board members discussed and recommended revisiting the issue at the next board meeting.

Old Business

- Mr. Davis recommended tabling the policies and procedures for a school credit card until the next meeting.

Adjourn Meeting.

- Chris Nocco, seconded by Bob White, made a motion to adjourn.
- The motion passed unanimously.
- Meeting was adjourned at 5:19 p.m.